

**PORT & RESOURCE RECOVERY DEPARTMENT**



2561 SOUTH BROADWAY  
GREEN BAY, WI 54304

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DEAN R. HAEN  
DIRECTOR

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**MINUTES OF THE BROWN COUNTY HARBOR COMMISSION**

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A meeting was held on **Monday, August 17th, 2020**  
at the Port Offices, 2561 S Broadway, Green Bay, WI 54304

1) Call to Order:

The meeting was officially called to order by President Tom Klimek at 10:30 am.

2) Roll Call:

Present:                    President Tom Klimek  
                                  Commissioner Barb LaMue  
                                  Commissioner Tim Feldhausen  
                                  Commissioner Ron Antonneau  
                                  Commissioner Mike Vizer  
                                  Commissioner Hank Wallace

Excused:                    Vice President Bryan Hyska  
                                  Commissioner Wes Kornowske  
                                  Commissioner Pete Diemer

Also Present:              Dean Haen, Brown County P&RR  
                                  Samantha Cooper, Brown County P&RR  
                                  Mark Walter, Brown County P&RR  
                                  Chad Doverspike, Brown County P&RR  
                                  Dustin Delsman, Plumbers & Steamfitters Local 400  
                                  Chester McDonald, McDonald Companies  
                                  Holly Bellmund, GLC Minerals

3) Approval/Modification – Meeting Agenda

**A motion to approve the Agenda was made by Ron Antonneau and seconded by Mike Vizer.** Unanimously approved.

4) Approval/Modification – Minutes of February 10th, 2020 Meeting

**A motion to approve the minutes of the February 10th, 2020 meeting was made by Ron Antonneau and seconded by Tim Feldhausen.** Unanimously approved.

5) Announcements/Communications

Director Dean Haen announced the new commissioner, Barb LaMue. Mr. Haen also asked the Harbor Commission how often they would like to meet going forward.

Ron Antonneau suggested that meeting in-person every other month until 2021 would work well to take action on any items that needed it. Commissioner Tim Feldhausen expressed his agreement with the suggestion. Mark Walter stated that the Brown County Port & Resource Recovery Department does not have the ability to hold a meeting that is split between in-person and digital attendees; meetings would need to be all digital, or require all commissioners to attend in-person

6) 2021 Budget

Mr. Haen explained that all of the staff's salaries and fringe benefits for both Port and Resource Recovery are being assigned by their percentage of work forecasted in each cost center rather than 100% showing up in Port & Resource Recovery general organization set and then intrafund transferred to the appropriate cost center.

Mr. Antonneau asked whether with the new South Landfill being built, if Mr. Haen was spending more time working in the Resource Recovery side of the department compared to the Port to which Mr. Haen answered "yes." Mr. Antonneau then expressed concern that the percentages should be changed to reflect Mr. Haen's true amount of work. Mr. Haen explained that these percentages are already set with finance but can be reevaluated after the first quarter of 2021. Annually the percentages will be review and adjusted as part of the annual budget for all staff

**A motion to approve the 2021 Budget with mid-year adjustment as needed was made by Barb LaMue and seconded by Hank Wallace.** Unanimously approved.

7) 2019 Staff Report on Gypsum

Mr. Walter described gypsum to the Harbor Commission by first stating its uses in agriculture, wallboard, mixed with cement and construction among other things. He stated that there has been an increase in demand of natural gypsum in response to the shifting away from coal fired power plants which create a byproduct that is used to make artificial gypsum. Gypsum naturally occurs within the Great Lakes area.

A large amount of gypsum does not currently move through the Port; however, it is a potential area of growth.

**A motion to approve the 2019 Staff Report on Gypsum and to send the report to all Port of Green Bay terminal operators was made by Ron Antonneau and seconded by Tim Feldhausen.** Unanimously approved.

8) CLOSED SESSION (Real Property)

*Pursuant to Wis. Stat. § 19.85(1)(e), any meeting of a governmental body may be convened in closed session for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or the conducting of*

*other specified public business, whenever competitive or bargaining reasons require closed session.*

**A motion to go into closed session was made by Ron Antonneau and seconded by Barb LaMue.** A roll call vote followed with the following Commissioners voting “aye”: Tom Klimek, Barb LaMue, Tim Feldhausen, Hank Wallace, Mike Vizer and Ron Antonneau. There were no “nay” votes; the motion was passed. The purpose of the closed session was for deliberation and possible negotiations/action relating to real property.

**A motion was made by Ron Antonneau and seconded by Hank Wallace to return to open session.** A roll call vote followed with the following Commissioners voting “aye”: Tom Klimek, Barb LaMue, Tim Feldhausen, Hank Wallace, Mike Vizer and Ron Antonneau. There were no “nay” votes; the motion was passed. **No action was taken.** The Harbor Commission continued with agenda items in open session.

9) 2021 Cruise Ship Visits

Mr. Haen announced that there were previous plans to have 17 cruise ship visits during 2020 with Viking Cruise Lines; however, due to COVID-19 those visits have all been cancelled and rescheduled for 2021. The County is working with the City to reapprove the Port Security Plan for the dock wall at Leicht Park.

10) Cat Island and Renard Island

Mr. Haen mentioned that both Cat Island and Renard Island sustained damages this past spring due to high water. The Corp of Engineers is responsible for fixing the damages at Cat Island. 2021 Dredging will be starting soon and dredge material will be moved to one of the cells at Cat Island.

Renard Island sustained minor damage on its gravel surfaced causeway; however, the causeway is still passable. The riprap protection of the island was undamaged.

11) Bay Port Plan of Operation Modification

Mr. Haen stated that progress on the plan of operation these past few months has been slow due to COVID-19 but the Port hopes to have a new plan of operation in place by the end of this year.

12) Beneficial Reuse Project

Mr. Haen mentioned that the Port has created a working group of state agencies and other professional individuals who are interested in the project. A legislative effort or an Executive Order from the governor seems to be the most likely path to drive state agency change in order to get dredged material classified as soil and in the case of the Port of Green Bay as topsoil.

A composting pilot project is also in the works. Woodchips from the city will be mixed with dredged material to be composted. This will allow the Port to be able to determine the physical characteristics of the dredge material after composting.

13) Graymont Dock Wall Lease

Mr. Haen explained that the 25 year lease term for the dock wall is coming up and the dock wall is being released back to Graymont.

**A motion to approve the Graymont Dock Wall Lease Termination was made by Ron Antonneau and seconded by Barb LaMue.** Unanimously approved.

14) Port Annual Report

Mr. Haen explained that the 2019 Port Annual Report recaps last year's financial standing, accomplishments and goals for 2020.

**A motion to approve the 2019 Port Annual Report was made by Hank Wallace and seconded by Tim Feldhausen.** Unanimously approved.

15) FRIIP Grant and RFO

Mr. Haen stated that the Port has a group of partners that have put together the grant application and RFP in hopes to find someone interested in conducting the intermodal movement study. The study should be completed by November 2021.

16) Tonnage Report

Mr. Haen stated that the Port's current tonnage is down slightly, possible due to COVID-19. Compared to other ports who are experiencing significant impacts due to COVID-19, the Port is still on track for a good, strong year. Tonnage this year is expected to surpass two million tons.

17) Acknowledgement of Bills

**A motion to acknowledge the payment of bills was made by Hank Wallace and seconded by Tim Feldhausen.** Unanimously approved.

18) Director's Reports (April, May, June and July)

President Tom Klimek mentioned that the monthly digital updates that the Harbor Commission has been receiving from the Port have been very helpful with staying up-to-date.

Mr. Haen explained that a few of the Port's employees have been splitting their time between working from home and at the office as a COVID-19 safety measure. Associates who are working in close quarters are also practicing safety measures.

Mr. Antonneau inquired about the current water levels of the Port. To which Mr. Haen replied that current water levels are expected to continue to rise until September of this year. It is expected to take a few years for water levels to return to normal, based on average precipitation.

19) Such Other Matters as Authorized by Law  
No other matters.

20) Adjourn  
**A motion to adjourn the Harbor Commission meeting at 12:10 pm was made by Mike Vizer and seconded by Ron Antonneau.** Unanimously approved.

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Tom Klimek, President  
Harbor Commission

Dean R. Haen, Director  
Port & Resource Recovery Department