

PORT & RESOURCE RECOVERY DEPARTMENT



2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 | FAX: (920) 492-4957

DEAN R. HAEN
DIRECTOR

MINUTES OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on **Monday, October 10th, 2022**
at the Port Offices, 2561 S Broadway, Green Bay, WI 54304

1) Call to Order:

The meeting was officially called to order by President Tom Klimek at 10:32 am.

2) Roll Call:

Present: President Tom Klimek
 Vice President Bryan Hyska
 Commissioner Tim Feldhausen
 Commissioner Hank Wallace
 Commissioner Wes Kornowske
 Commissioner Ron Antonneau

Excused: Commissioner Barb LaMue
 Commissioner Mike Vizer
 Commissioner Pete Diemer

Also Present: Dean Haen, Brown County P&RR
 Mark Walter, Brown County P&RR
 Chad Doverspike, Brown County P&RR
 Katie Platten, Brown County P&RR

3) Approval/Modification – Meeting Agenda

A motion to approve the agenda was made by Ron Antonneau and seconded by Wes Kornowske. Unanimously approved.

4) Approval/Modification – Minutes of August 22nd, 2022 Meeting

A motion to approve the minutes of the August 22nd meeting was made by Ron Antonneau and seconded by Hank Wallace. Unanimously approved.

5) Announcements/Communications

Director Dean Haen reminded the Commissioners that there will be a meeting of the Harbor Commission in November due to a large number of matters and projects that are needing approval. Commissioner Ron Antonneau asked Mr. Haen if there was any new information on the City of Green Bay's approval of the easement to Renard Island. Mr. Haen responded that there has been no further update on the matter, as the County Executive has reached out to Mayor Genrich twice with no response. Mr. Antonneau suggested bringing the matter to City alderpersons.

6) 2021 WDOT Harbor Assistance Program Grant Agreement

Mr. Haen explained that the Port Department received the grant agreement for the Wisconsin Department of Transportation (WDOT) Harbor Assistance Program grant of \$1.1 million. The agreement which has been approved by Brown County Corporation Council adds to the overall project of the Port Development Site, specifically to complete dockwall updates and work. Once approved by the Harbor Commission and County Board, resources will then be committed by the County to make the required match of \$275,000. Mark Walter mentioned that there are currently two grant applications being considered for another \$10 million each for the project.

Commissioner Hank Wallace asked if grant funds received previously could be used to make the required match (\$275,000) which Mr. Haen replied yes. There are multiple matching opportunities to be used in the grant funds the Port Department has already received. There are a few considerations to have if the funds have been defederalized by them being granted to the State of Wisconsin and then down to Brown County. Mr. Haen said that the PIDP grant will most likely be granted, and Mr. Walter explained further that the Neighborhood Investment Fund Program grant did not require a match to be made as the purchase of the property was the good faith share. Vice President Bryan Hyska asked if the total \$275,000 would be able to be confirmed by December 31st and Mr. Haen answered that the amount would be confirmed and then sent in through a payment structure.

A motion to approve the 2021 WDOT Harbor Assistance Program Grant Agreement was made by Tim Feldhausen and seconded by Hank Ron Antonneau. Unanimously approved.

7) Burger Boat Company FTZ#167 Subzone F Operator's Agreement

Mr. Haen discussed the previous expansion of the Foreign Trade Zone #167 to add Burger Boat Company and create Subzone F. Burger Boat Company constructs luxury yachts and requires foreign materials and components in their manufacturing process. This was approved by the County Board in past months. As part of the resolution, Burger Boat Company will operate out of a property in Manitowoc, WI

and Port of Green Bay staff will work with them to keep compliance and mediate with U.S. Customs when necessary. Burger Boat Company will need to remain in operation, keep inventory and storage up to U.S. Customs standards, and allow Customs agents to inspect regularly. The Department submits an annual report to the FTZ Board for the Subzone tenants. A nominal fee of \$250.00/month is charged to Burger Boat Company for the services provided. The fee schedule is based on FTZ throughput and will be adjusted upward based on Burger Boats usage.

Mr. Antonneau asked if Burger Boat Company planned to operate out of any other locations, which Mr. Haen responded that they only intended to operate in Manitowoc. This operation will bring economic development for the Manitowoc area.

A motion to approve the Burger Boat Company FTZ#167 Subzone F Operator's Agreement was made by Ron Antonneau and seconded by Wes Kornowske. Unanimously approved.

8) 2023 Budget

A discussion about the 2023 Budget that was submitted to Brown County Executive Troy Streckenbach occurred. Mr. Haen reminded the Commissioners about the discussion held at the previous Harbor Commission meeting regarding staff shortages and resulting necessary service reductions or wage adjustments. To date the staff shortages have resulted in closure of the Hazardous Material Recovery Facility's Saturday collection and cancellation of out-of-county collections. Future closure considerations including closing the landfill and transfer stations on Saturdays. Through several meetings with Brown County Administration and the Executive, a change of the table of organization was developed with increased wages for the Port & Resource Recovery Department. The budget and proposed table of organization change will be voted on at the next Planning, Development & Transportation Committee (PD&T Board) meeting. The proposed higher wages will allow for better recruitment of new employees and retention of existing employees. Mr. Haen commented that a unanimous approval from the PD&T Committee would be ideal. President Tom Klimek asked Mr. Antonneau his thoughts on how likely this would be passed, which Mr. Antonneau responded that to keep Tier One and Tier Two employees, it seems very do-able. Mr. Antonneau suggested that the Harbor Commission send a letter to each Committee and County Board member with wholehearted support of the table of organization changes.

There was a conversation clarifying verbiage used to reflect zero budget impact.

A motion to send a letter of unanimous support from the Harbor Commission President in support of table of organization changes with no tax levy impacts to all County Board members of the Planning, Development & Transportation

Committee and County Board chair was made by Tim Feldhausen and seconded by Hank Wallace. Unanimously approved.

9) Port Development Site

Mr. Haen discussed the sample testing that was conducted by GEI Consultants and issues with the capped slip. The plans are to fill the slip and the Department is trying to assess how to access sediments below the cap for density testing. The cap is owned by Georgia Pacific and they are responsible for the cap and the potentially contaminated sediment below. Meetings are scheduled with WI DNR and EPA. Commissioner Wes Kornowski asked the method that the slip would be filled in and if an easement would be allowed over the filled cap. Mr. Haen responded that the cap is made of sand and large rocks. Additional fill would be needed and means and methods of filling the slip will be determined as well as any easements. There was further discussion about which agency or entity would be responsible for clean-up if PCBs were detected over a 1.0 ppm.

The GLC Mineral property transaction has been on hold while the Department is working on a new WPS access easement and determining the future ATC power lines plans which cross the property. GEI Consultants have a concept and design in the works to expedite this process.

A new property acquisition of an area at the north end of the Pulliam property was discussed. This would be acquired, filled out to the bulkhead line, and filled back to avoid creating a stagnant water area.

There was a brief discussion about the Port of Green Bay's changing landscape and the potential for new companies to utilize the Port's available spaces.

10) Director's Report

Mr. Haen briefly discussed the 217 Agreement with the U.S. Army Corps of Engineers- Chicago District in regard to the drafting of the agreement and future meetings in the immediate future.

11) Tonnage Report

Mr. Haen commented that tonnage was tracking similar to the previous year. As the winter months are approaching, there will be a steady decrease in activity which is normal.

12) Such Other Matters as Authorized by Law

No other such matters.

13) Adjourn

A motion to adjourn the Harbor Commission meeting at 11:28 am was made by Hank Wallace and seconded by Tim Feldhausen. Unanimously approved.

Tom Klimek, President
Harbor Commission

Dean R. Haen, Director
Port & Resource Recovery Department